



CEAP School Parent Advisory Council- Located at Winchelsea Learning Center

Meeting Minutes - General Meeting

Date: Tuesday October 22,2024

Location: Winchelsea Learning Center Room 8

Time: 9:30am

Attendance: Leslie, Melissa, Michael, Autumn and Maleah

Meeting Purpose:

- Build relationships, share knowledge and create community.
- WLC PAC Executive Team- Secretary Position is open for nomination.
- WLC Administration - Principal Report.
- Transfer of Secretary Position with Credit Union
- Treasurers Report
- Old Business
- New Business
- Fundraising Opportunities
- DPAC Report
- Principals Report

2024/2025 WLC PAC Executive Team:

PAC Chair: Maleah Bajich

Vice Chair: Leslie Greenhough

Treasurer: Cristina Biermann

Secretary: Open/Available

1. Call to Order: Time 9:41am

2. Welcome / Traditional Territories Acknowledgment:

“We would like to acknowledge that Qualicum School District exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanoose) First Nations”.

3. Approval of Agenda: Changes, additions, approval of the last meeting. **All approved minutes motioned by Melissa and seconded by Leslie.**

4. Approval of Previous Minutes: Errors, omissions, adoption **All approved minutes motioned by Melissa and seconded by Leslie.**

5. Transfer of Secretary Position with Credit Union- Currently in the process of with the bank to remove Natalie and add Leslie. Secretary Position open email nominations to wlcpcac@gmail.com

Maleah checked in with Credit Union Bank. The process is in motion.

Treasures Report:

6. Review General and Gaming Account

- General Account: \$929.77
- Gaming Account: \$6,741.16

Tina (Crisitna) was away sick today here is her notes to be recorded: General account is \$919.77 at the bank, but there is still \$10 to be added from the school dance that will be deposited. Our actual total is 4929.77. Gaming Grant came in. The total received was \$4,320.00. It was deposited on Oct. 2nd/25. The new total after paying for the dance/pizza is \$6,741.16.

7. Unfinished Business: Items carried forward from last meeting.

- School dance was a nice turn out \$10 donation given for the dance.
- Hamilton Marsh and Heritage Forest Mushroom Walk Wonderful day and turn out. Great hosts.
- Silver Meadow Farms 10-2pm \$5 per student (They receive a pumpkin and corn maze). Parents and siblings not included. October 23/24
- 2 Morelle Sanctuary Trips 2 classes per trip. **Nov.20th/24** Please note date change as grade 4&7 will be doing the FSA tests.

8. New Business: Items requiring a discussion, recommendation, decision:

- Teachers want approval for Jenny to come again from Oceanside Art Studio in Feb/25 20-25 students @ \$18 = \$450 motion by Maleah motions seconded by Leslie All Opposed non in favor. Teachers, please see notes below as there will be the reason. If circumstances are met, then we would be willing to renegotiate.
- PAC to provide a breakfast or lunch to the PASS students (motion) Autumn suggested underwear, socks, tooth paster, deodorant for example. PASS has a health food budget already, so the items listed above are of more importance and something the students actually need. Autumn will put a list together and we will look into this being a Christmas gift from PAC.
- Produce Fundraiser- Melissa (report) 14 sales made! PAC will be receiving approximately \$210 profit in November.
- Chocolate Fundraiser -Leslie (report) PAC will be purchasing 2 boxes of Purdie's Chocolate Bars. It will cost \$200 per box. One milk chocolate, one dark chocolate.
- PAC would like to do a Christmas Store in the gym. It basically goes like this. Parents bring a selected agreed upon items they no longer want. Then each item will be listed at \$1 (for example, this still needs to be decided). Each student will be able to purchase a gift for members of their family and wrap them up to take home.
- We will be having a Coffee/ Tea with the Principle again. This was a great opportunity for parents to share their needs. We are looking for the best time to book this. NOVEMBER is our goal. Please let Maleah or Leslie know your preferred options. If you are not able to attend, please email your thoughts or concerns to the PAC email and we will make sure your question is address. We will record the meeting by notes like how we do here so everyone can have an idea of what was discussed.

9. Open Discussion: Questions, concerns or comments

- I hope this message finds you well. I wanted to address the current hold-up with releasing PAC funds for Ms. Jenny's (Oceanside Art Studio) sessions and future events. The PAC is fully supportive of Ms. Jenny's program, and we are eager to allocate funds towards these opportunities. However, the concern lies in the recent changes to our Wednesday classroom schedule. Initially, it was discussed that teachers required two days to assess the students, but we've noticed that Wednesdays have frequently turned into 2-hour field trips, which not all students can attend. Additionally, we are left wondering what happens to the remaining 3 hours of class time. While we understand that not all field trips will return to the classroom. But then we are faced with days such as the Bannock making activity from 11-1, this still leaves the question of how the 9-2-time frame is being utilized. Students could attend class from 9 AM and engage in their regular work, especially since these 2-3-hour days could easily be extended. This situation has been challenging for many parents in terms of scheduling, and particularly as no extra assessment appears to be happening while Wednesdays are increasingly being "shortened or used for field trips". We understand that some days previously last year with the 2 days attendance may have not been fully utilized by attendance, but that shouldn't prevent students who wish to work together in class time from doing so. If additional support is needed to make this possible, perhaps a student-led effort or a parent rotation to assist can be considered. We are happy to collaborate and find a solution that benefits both the students and the teaching team.

PAC would like to ensure that our funding benefits **all** students, not just those who are available on Wednesdays. Since our funds are intended for the entire student body, we believe programs such as Ms. Jenny at Oceanside Art Studio and the Nanaimo Science Fair should be scheduled on Tuesdays and Thursdays, when all students have the opportunity to participate.

We understand that this may incur additional costs, but our priority is making sure that all students can access the PAC-funded activities.

Moving forward, we respectfully request that the schedule be adjusted to better accommodate these needs for teachers to access PAC funds. Specifically, we ask that not every Wednesday be dedicated to nature walks or field trips, as we would like to have our full class time reinstated and there be more of a balance and not such a fluctuation in time on Wednesday.

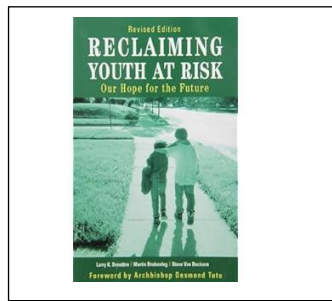
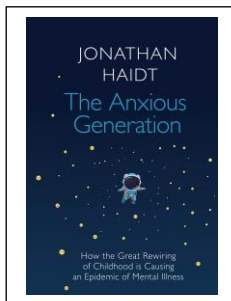
Thank you for your understanding and cooperation.

10. DPAC: District Parent Advisory Council

- Meetings: 3rd Wednesday of the month. Agenda & Minutes can be found on QSD Website. <https://www.sd69.bc.ca/Parent/Pages/DistrictParentAdvisoryCouncil.aspx#/=>
- DPAC Report
Here is the video recording of the DPAC meeting. The first 60 min you can find the interviews with the school board members. The second half is PAC discussing moving forward.
<https://www.youtube.com/watch?v=pmB3nmmwC0A>

11. Principal Report

- Circle of Courage created by students and designed by Natalie is being made. We saw the draft is it absolutely beautiful!! We are excited to see the finished product be presented in the schools. Yes, it is going to be on our PAC website too. It is our school code of conduct.
- Principal Coffee/Tea meeting with parents will be held this November to discuss our school. All parents welcomed, if you can't make it send your questions or thoughts to PAC email and it will be read. Meeting with be recorded like how we do PAC meetings. Date to be announced we are looking for feedback of what is best.
- If you need printing of the PDFs for Moodle and can not do it yourself, you are welcome to email your teacher and the school will print it for you. This 100% no problem and we do not want this barrier to block you from your student's education.
- Conversations about Wednesday as stated in the note above were discussed. Once again please always feel free to email your PAC as we are your voice for the school.
- Reading Recommendation by Autumn: The Anxious Generation by Jonathan Haidt and Reclaiming Youth at Risk by Dr. Jonathan Brokenleg. The school does have copies you will have to request them to borrow them or check out the local library or bookstore.



12. Next Meeting: Tuesday Nov. 19th @ 9:30- 11:00 Room 8 WLC We are now moving to the 3rd Tuesdays of the month.

13. Motion to Adjourn: Time 10:42 am Motioned by Maleah second by Michael.