



CEAP School Parent Advisory Council- Located at **Winchelsea Learning Center**

**Meeting Minutes - General Meeting**

**Date: Tuesday, September 16, 2024**

Location: Winchelsea Learning Center Room 8

**Meeting called to Order: 9:30am**

**Meeting Purpose:**

- Build relationships, share knowledge and create community.
- Public meeting for all Parents/Caregivers with student(s) at WLC and DPAC
- Opportunity to learn about Public Education and opportunities in Qualicum School District.
- WLC PAC Executive Team- Secretary Position will be open for nomination.
- WLC Administration - Principal Report.
- WLC Parents/Caregivers (All are voting members of PAC).
- School Dance – Wednesday September 25<sup>th</sup> 11:00-1:00.
- Teachers’ pre-approval request for the year.
- Fundraising Opportunities.
- Constitution Revised according to our DPAC.

**Attendance for meeting: Cristina Biermann, Leslie Greenhough, Melissa Rathbone, and Maleah Bajich.**

2024/2025 WLC PAC Executive Team:

PAC Chair: Maleah Bajich

Vice Chair: Leslie Greenhough

Treasurer: Cristina Biermann

Secretary: Open/Available

Open/Available: DPAC Rep positions.

**1. Call to Order Time: 9:30am**

**2. Welcome / Traditional Territories Acknowledgment:**

“We would like to acknowledge that Qualicum School District exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanoose) First Nations”.

**3. Introductions & Quorum Declaration:** Quorum: 5 voting members, at least 3 being Executives (This is ideal and will be reviewed following Constitution & Bylaws Review according to the current DPAC).

The constitutions in all of SD69 are being asked to be upgraded and changed to all be the same. I will know more about it at the meeting tonight.

WLC PAC is just sticking to our current constitution until conversations in understanding with DPAC's call to switch. What was suggested above we don't have that many people who come to the meetings that way. – All approved – None opposed.

4. **Approval of Agenda:** Changes, additions, approval of the last meeting. All approved- Non- Opposed.

5. **Approval of Previous Minutes:** Errors, omissions, adoption All approved- Non- Opposed.

6. **Principal Update: Autum Taylor.**

- Maleah went through the agenda with Autumn after meeting. We are going to arrange a Principal Update Meeting like we had last year. Feed back on how parents would like to attend would be appreciated. The last meeting at the end of the year was successful. Perhaps 3 of these a year would be great.
- If Autumn can't make the meeting the principal report will be given to Maleah. And with the meeting idea listed above this will round everything out nicely.

7. QSD Trustee Liaison Update: Julie Austin (2024/25) She is our representative.

8. COWS: All 3 Committee of the Whole meetings (Finance & Operations, Policy & Education) are next week. These are public meetings that all parents/caregivers in QSD can attend. **Agenda & Minutes can be found on QSD Website.** This is for all parents' knowledge if they would like to attend.

9. Criminal Record Checks reminders.

#### **Treasurer Report:**

10. Review General & Gaming Account

- General Account: \$933.57
- Gaming Account: \$2,607.96
- Cheque made to Maleah Bajich for \$13.80 for mailing our year reports, all of the minutes to the Govt Gaming Branch in Victoria. Required to apply for the Gaming Grant.

11. **DPAC: District Parent Advisory Council**

- Meetings: 3rd Wednesday of the month. Agenda & Minutes can be found on QSD Website. Tomorrow evening @ 6:30pm Qualicum Commons. This will probably be the most important meeting of the year. DPAC is voting on whether to renew with the Provincial DPAC. They are not being transparent with money and major people have resigned.

9. **Unfinished Business:** Items carried forward from last meeting. N/A – We ended last school year with everything completed.

10. **New Business:** Items requiring a discussion, recommendation, decision:

### **School Dance: Wednesday September 25<sup>th</sup> @ 11:00-1:00**

Parent set up Tuesday afterschool if anyone wants to help, please do. If anyone has a strobe light, we are looking. Decorations are welcome. No balloons please. Autumn ordered a sound system so the party will be rocking!!

PAC will provide 2 Large cheese pizza, 2 Large Pepperoni, and a Large QF Fruit Platter, Tea and Coffee for the adults.

Parents help to clean up would be amazing!!

Teachers- can you ask your students over the next couple of days and make a list: 2 of each student's favourite dance song and send it to Maleah. Parents welcome to send some songs they know their child likes as well.

### **Teachers Pre- Approval list for 2024/2025**

- Silver Meadow Farms 10-2pm \$5 per student (They receive a pumpkin and corn maze). Parents and siblings not included. – last year payment was \$170.00 Depends on number of student attendance.
- Maleah motion for approval, Crisitna Second, all in favour, none opposed.
- 2 Morelle Sanctuary Trips 2 classes per trip. The school will pay for one, does PAC want to pay for the other? \$120
- Nov.6<sup>th</sup>/24 the other May 7<sup>th</sup>.
- PAC will pay for May 7<sup>th</sup> if the school pays for the first one on Nov.6<sup>th</sup>.
- Leslie motion for approval, Crisitna Second, all in favour, none opposed.
- Mt. Washington – Tubing- Bus needed-
- Yes, PAC likes this idea. Nothing has been confirmed teachers wanted to know if we would be in or out.
- Nanaimo Science Fair 2 Sessions- \$300 each= \$600 May 21/24
- PAC likes this idea, but requests that the dates be on Tuesday/Thursday instead of Wednesday. There fore we know if were spending \$600 ALL STUDENTS will be included. Since Wednesday is optional that is a lot to spend if not everyone will be there. **Only approved for PAC to pay if date is made 1 Tuesday, 1 Thursday.**
- Leslie motion for approval, Maleah Second, all in favour, none opposed.
- Paradise Mini Golf- June 11<sup>th</sup>/2025
- 18 holes and bumper boats- 40 students- \$630 All Opposed- No one agreed
- 18 holes – 40 students- \$336 **Autum suggested that it be 9 holes per student- 18 may be long and lose interest with the younger students.** PAC agrees for having mini golf- will have to come back to vote on Autumns suggestion.
- Maleah motion for approval, Melissa Second, all in favour, none opposed.

- Pondering the idea of going to New Castle Island- nothing has been confirmed yet. What are parents' thoughts? PAC was in favour of this idea.
- Learning Fair- June 17<sup>th</sup>
- Rath Trevor Beach Year end Party- June 4<sup>th</sup> or June 18<sup>th</sup>? What day and do we want to do this again? PAC is in, dates to be negotiated later when we can see how the Wednesday turn outs.
- Maleah motion for approval, Melissa Second, all in favour, none opposed.
- Future plan for September/October 2025- Field Trip to Victoria: The BC Museum, Bug Farm, Butterfly World. Parents thoughts?? Ms. Brett you win! Lol Way to big of a trip– All opposed- none in favour. PAC would rather spend money locally like our butterfly world, Deep Bay Marina, Hand of Man in Maple Bay.

PAC Secretary: Call for nominations for “Open/Available” 2024/25 – vote will take place at next meeting please email nominations to: [thewlcpac@gmail.com](mailto:thewlcpac@gmail.com).

Open Discussion: Questions, concerns or comments-

**September Sports Camp:** Calling all young Athletes! Ages 5-12. Offering a free sports program. September 19<sup>th</sup> & 26<sup>th</sup> 5:30 to 6:45pm

CFC- Registration Required: <https://www.cfcchurch.com/> 825 Village Way

12. Next Meeting: Tuesday October 15<sup>th</sup>, 2024, Rm 8 (Joan please book. Thank you!)

[Currently for the members that showed up Tuesdays work best. This can change to what feed back is given]

13. Motion to Adjourn Time: 10:45am