



CEAP School Parent Advisory Council- Located at **Winchelsea Learning Center**

**Meeting Minutes** - General Meeting

Date: Tuesday December 17th, 2024

Location: Winchelsea Learning Center Room 8

Time: 9:30am- 10:30am

Meeting Purpose:

- Build relationships, share knowledge and create community.
- WLC PAC Executive Team- Secretary Position is open for nomination.
- WLC Administration - Principal Report.
- Transfer of Secretary Position with Credit Union
- Treasurers Report
- Old Business
- New Business
- Fundraising Opportunities
- DPAC Report
- Principals Report

2024/2025 WLC PAC Executive Team:

PAC Chair: Maleah Bajich

Vice Chair: Leslie Greenhough

Treasurer: Cristina Biermann

Secretary: Open/Available

1. Call to Order: Time **9:35 am**

**Attendance:** Maleah, Michael and Tina

2. Welcome / Traditional Territories Acknowledgment:

“We would like to acknowledge that Qualicum School District exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanoose) First Nations”.

3. Approval of Agenda: Changes, additions, approval of the last meeting. **All approve, non opposed.**

4. Approval of Previous Minutes: Errors, omissions, adoption. **All approve, non opposed**

5. Transfer with Credit Union- Complete with the bank added Leslie.

6. Secretary Position open email nominations to [thewlcpac@gmail.com](mailto:thewlcpac@gmail.com)

**Treasures Report:**

6. Review General and Gaming Account

**General Account: \$1037.00**

- Less- \$41.97 for donuts bought for PASS Students.
- Add+ \$110.00 for Fresh to You Fundraiser.

**Gaming Account: \$6,526.66** Remains the same.

7. Unfinished Business: Items carried forward from last meeting.

Nothing to report for this. We are up to date.

8. New Business: Items requiring a discussion, recommendation, decision:

- No Meeting for the month of January
- PAC to provided donuts for PASS students.
- Thursday is PASS Christmas lunch.
- Winter Wonderland Skate 11:30-12:30
- Christmas Holiday No- School Dec 23rd- Jan 3<sup>rd</sup>. School begins the week of Jan. 6<sup>th</sup>, 2025.

9. Open Discussion: Questions, concerns or comments

- In January we will be looking into swimming lessons for CEAP students. Parents will have to pay, but we are looking to confirm some time slots that will help keep our students off the waiting list.
- We will investigate Horne Lake Caves, Horse Back riding and Wild Play for an end of the year fun for the older grades.

10. DPAC: District Parent Advisory Council

- Meetings: 3rd Wednesday of the month. Agenda & Minutes can be found on QSD Website.
- DPAC Report- There was no meeting for December.

11. Principal Report- Autumn discussed what was presented in the November meeting notes. Only the PAC reps were present.

12. Next Meeting: Tuesday February 25<sup>th</sup> @ 9:30- 11:00 Room 8 WLC

13. Motion to Adjourn: Time 9:50am